

Amsterdam Studies in Baptist *and* Mennonite Theology



Instructions for Authors

Scope

The *Amsterdam Studies in Baptist and Mennonite Theology* is a peer-reviewed Amsterdam-based platform for systematic, historical, and biblical theology and peace studies. Rooted in the believers' church traditions, *ASBaMT* aims to form a high-ranking series of outstanding research that will be of international and ecumenical relevance. In close conjunction with the McClendon Chair (VU University Amsterdam), the Chair for (Mennonite-) Peace Theology and Ethics (VU University Amsterdam), and the forthcoming Chair of Baptist Ethics (VU University Amsterdam), supported by the Baptist Seminary Amsterdam, the Mennonite Seminary and the Amsterdam Centre for Religion and Peace & Justice, and the International Baptist Theological Study Centre.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers.

Contact Address

For any questions or problems relating to your manuscript please contact: assistant-editor.

Submission Requirements

General

Manuscripts should be double spaced and typed in 12-point, standard, Times New Roman font. Please provide the word count for your manuscript (text including notes).

Language

Manuscripts submitted for publication should be in American English. Spelling should be consistent throughout. For the convenience of our international scholars, all spelling should comply with the Merriam-Webster Online Dictionary. You can find this dictionary at: www.merriam-webster.com. If the author is a non-native English speaker, then he or she is responsible for English correction by a near- or native English speaker. Unicode and Non-Roman Fonts When using Greek or Hebrew in your document, please include your font template with your submission.

The Editors request the use of Unicode fonts only. For ordinary Roman style text, the Arial and Times New Roman that come with Microsoft Windows are fine. The Society of Biblical Literature has produced SBL Hebrew font which is Unicode, comes with keyboard drivers, and is available at sbl-site.org/educational/BiblicalFonts_SBLHebrew.aspx. Recently, the SBL Greek font also became available. Also for Greek: a good set of general-purpose fonts, including an italic, is the Gentium family (free).

Manuscript Structure

General

The author is responsible for preparation of the manuscript article in compliance with this style sheet. Manuscripts or articles not complying with the style sheet will be returned to the author for correction before consideration for submission. The editors reserve the right to return the document for correction if substantial, scholarly errors outside of the style sheet occur. Articles begin with the title, followed by the author's name and affiliation. The latter should include a telegraph style title and institution, i.e., Professor of Dogmatics, University of Toronto. All documents must include your postal address and e-

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Headings

Headings should be flush left as follows:

The First Level Heading

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Abbreviations

Abbreviations should be explained in full in the text on their first occurrence, for example International Baptist Theological Study Centre (IBTSC). As in this example, no full stops are used when the abbreviation consists only of initial capitals. In personal names (text, notes and bibliography), initials are followed by a stop, with a space before the surname, but no space between the initials, for example C.S. Lewis.

Bible Citations

Bible citations should be provided in the following manner. Prov. 2: 5; 1 Cor. 2: 12; 2 Cor. 3: 1-6. Please place Bible citations in the footnotes rather than the text unless they are part of a complete sentence.

Capitalization

Capital letters in the text should only be used if it is used in the language you are using. Only capitalize 'church' if it is used as part of a title. Do not capitalize 'biblical', 'scripture,' 'scriptural,' or 'scriptures.' Do capitalize 'Bible and' 'the Word.' References to secular entities that are not titles should be in lower case, i.e. 'the state' in place of 'the State.' When a name begins with de, or van and it is the first word in a sentence, then it is capitalized, i.e. Van de Beek claims..... If used without the author's initial or first name, Van is then capitalized.

Footnotes

The series uses footnotes and not endnotes or a bibliography and must include complete citation information. References are placed after full stops. Citations should not be included in the written text in APA style. Please use the reference insertion from your toolbar to insert footnotes. Citations must follow the Chicago Manual of Style (chicagomanualofstyle.org/home) and samples are given below. Titles and the titles of books or articles should be capitalized; please note that conjunctions or prepositions in titles should be in lower case. Do not use *ibid.* to refer to works that have been cited earlier, see examples below. When citing authors with names that begin with de, van or Von, please cite according to the spelling in the book. For example, in the Netherlands 'van' is normally not capitalized when a full name is mentioned (for example Teun van der Leer), whereas in Belgium, Eddy Van der Borgh is quoted with a capital 'v.' For books and articles with a foreign title, please translate the title for the first occurrence and place it in parentheses behind the title. If the article or book has been published in English, then please use the English title within the document. (This is not necessary for German, Dutch, or French titles.)

Books

Nancy Murphy, *Theology in the Age of Scientific Reasoning* (Cornell Studies in the Philosophy of Religion; Ithaca/London: Cornell University Press, 1990).

Henk Bakker, *Jesus: Reconstructie en revisie* (Utrecht: KokBoekencentrum, 2020), 322.

Do not include the various states of the United States of America in the citation. Only cite the city of publication.

Journal Article

Jan Martijn Abrahamse, "Religious Satire and the Crucified Christ: Upsetting Theological Discourse," *Religion & Theology: A Journal of Contemporary Religious Discourse* 27, no. 1-2 (2020): 15–46.

Subsequent References to a Previously Cited Article

Abrahamse, "Religious Satire and the Crucified Christ," 21.

Internet Articles

Lukwikilu Mangayi, "The Baptist Union of South Africa's mission orientation needs transformation: A scrutiny by an insider," *HTS Teologiese Studies / Theological Studies* 75, no. 4 (2019), doi:<https://doi.org/10.4102/hts.v75i4.5551>

Italics

Bold should not be used; please use italics if you wish to choose to emphasize words or phrases. Foreign words that are not frequently used in English should be italicized. This includes Latin and Greek. Commonly used scholarly words should not be italicized. For example, 'et al.', 'i.e.', etc.

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Please number lists; do not use bullets.

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Spell out all numbers between one through nine. All numbers at the beginning of sentences should also be written in full.

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The author guarantees that all quotes are accurately spelled and precisely quoted from the source material. All direct quotations must be footnoted, and all must be cited. For direct quotes, use double quotation marks (" "). For terms under consideration, please use single quotation marks (' '). Scare quotes (quotations marks used to alert readers that a term is being used in a special manner) should be used infrequently. If used for terms, please use them for the initial term and drop them during subsequent use. For reference to ideas rather than a direct quote, please place the citation at the end of the sentence rather than attaching it to the author's name. All quotations within the text should be translated into English if from a foreign language source. The original quote should be in the footnote with the appropriate source citation. Commas and periods are placed within closing quotation marks, whether single or double. Colons, semicolons, question marks, and exclamation points are all placed outside of closing quotation marks.

Publication

Proofs

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